



भारतीय दूतावास
हवाना (क्यूबा)
EMBASSY OF INDIA
Calle 21 No. 202 esq. K Vedado
HAVANA (CUBA)

August 28, 2025

JOB VACANCY FOR CHAUFFEUR

Job Description:

We are seeking a neatly-presented and professional chauffeur. The Successful candidate will be responsible for driving the Diplomatic cars, as well ensuring that the vehicle remains in excellent condition.

Responsibility:

- Responsible driving and ensuring compliance with all road safety standards and traffic laws.
- Maintain the cleanliness and operational status of the vehicle.
- Assist officers with loading and unloading their luggage.
- Knowledge of minor vehicle maintenance and schedule regular servicing.

Requirements:

- Valid driver's license.
- Proven experience as a chauffeur or in a similar role.
- Excellent knowledge of local roads and traffic patterns.
- Should be able to speak and understand English.
- Professional appearance and demeanor.
- Ability to work flexible hours, including evenings, weekends, and public holidays.
- High school diploma or equivalent.

Interested candidates may send applications and resumes in English & Spanish to:

admn.havana@mea.gov.in

or

Embassy of India, Havana
Calle 21, No. 202, Esquina K Vedado,
Havana, Cuba

Note: Last date to apply is 10.09.2025